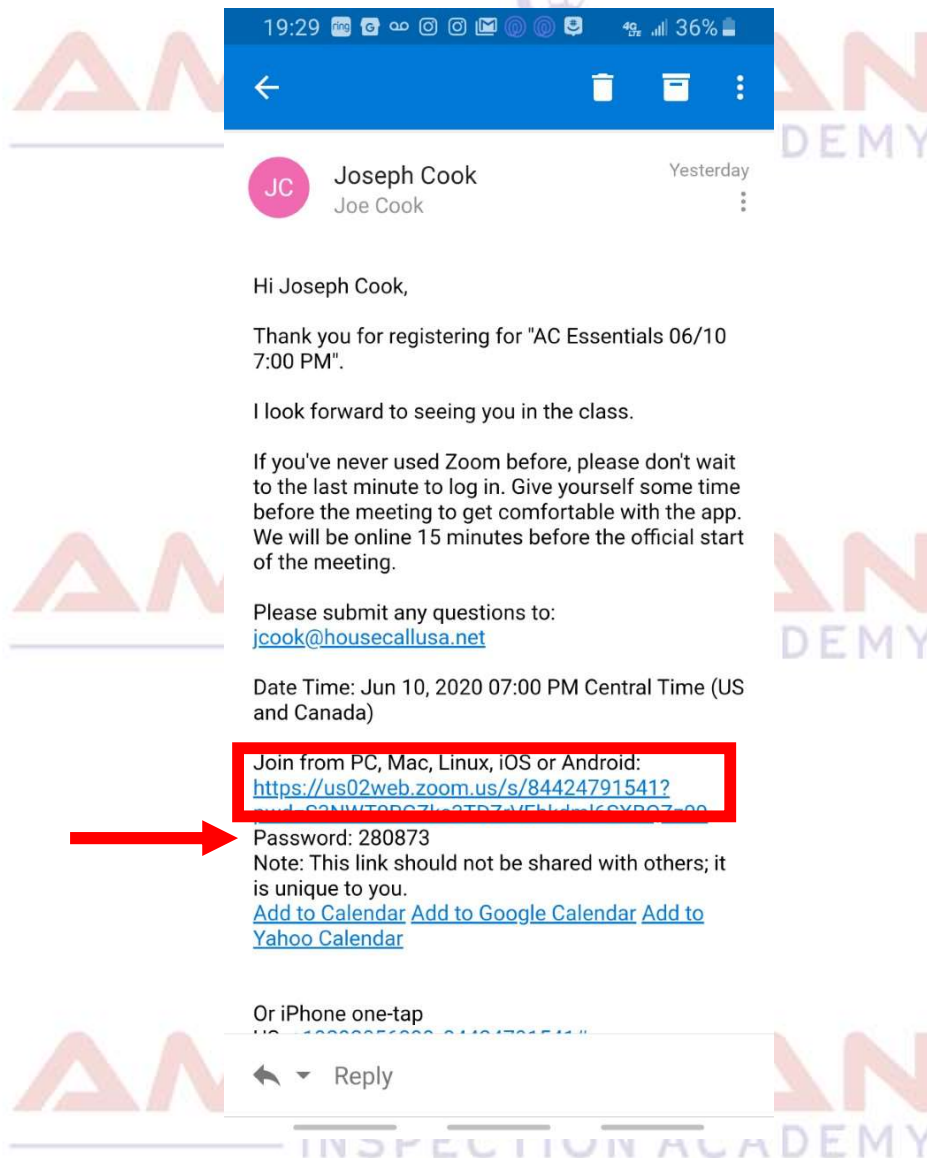


### **Registering for Zoom CE Class on Phone**

**If you've previously attended one of our Zoom CE classes, follow these instructions to register for the next class:**

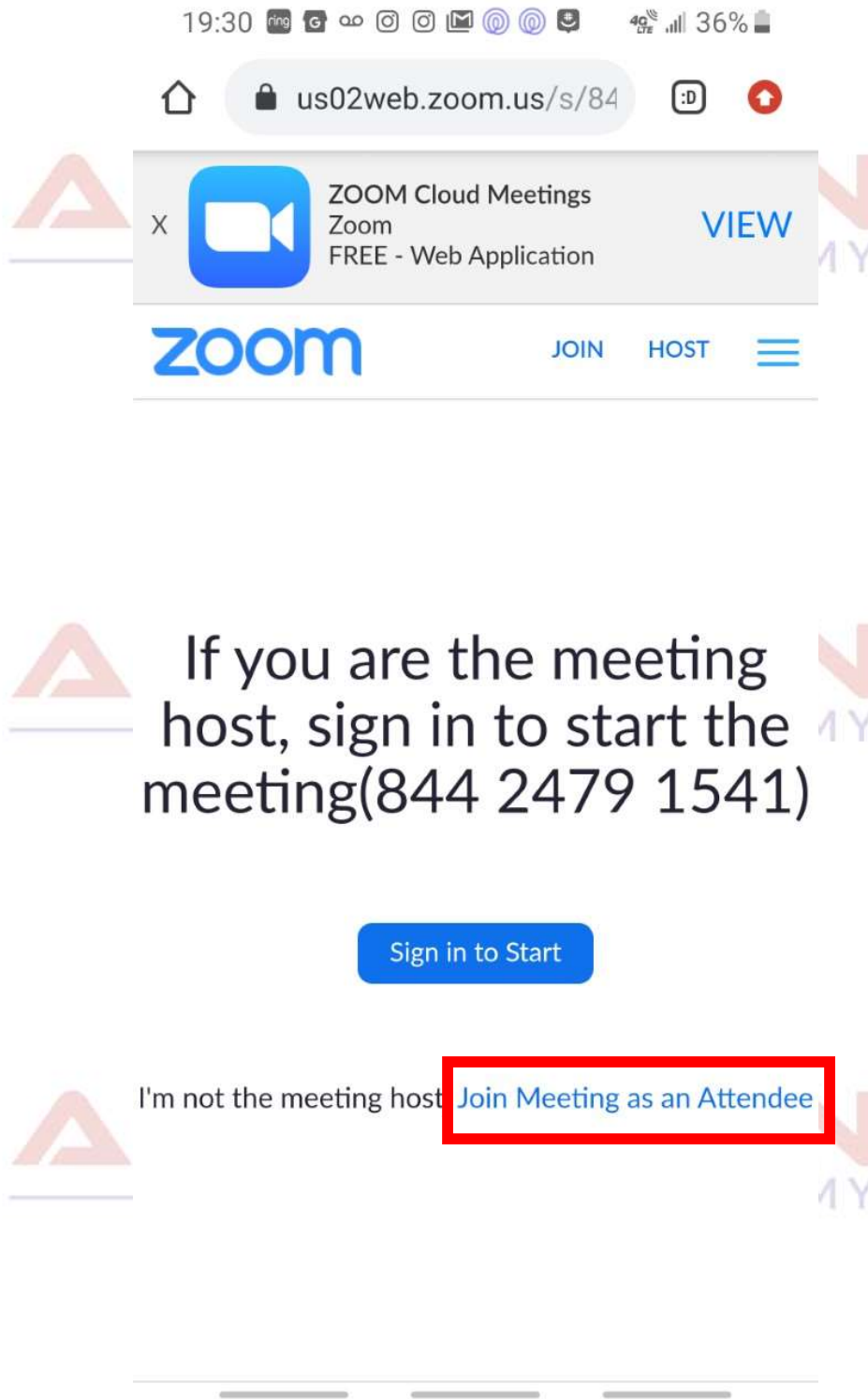
**Step 1:** Open your email on your phone and click on the link provided in the confirmation email. Also make note of the password, which may be needed later to access the class.



**Check out the *American Inspection Academy!***

## **Registering for Zoom CE Class on Phone**

**Step 2:** You will be prompted to "Join Meeting as an Attendee." Click this link.



***Check out the [American Inspection Academy!](#)***

## **Registering for Zoom CE Class on Phone**

**Step 3:** If you have never used your phone for a Zoom class before, you will be prompted to download the Zoom app. You can either download using Google Play (for Android) or AppStore (for iOS / Apple) or use Zoom to download. (For these instructions, I used Zoom to download.) Also make note of the meeting ID, which will be needed later to access the class.



If the Zoom app is installed, please click "Join Meeting."

Join Meeting

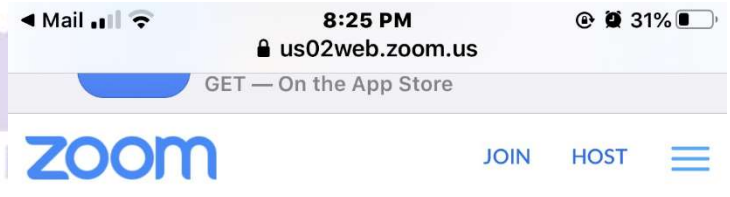
First time using Zoom on this device? Please download the Zoom app from the Google Play store or directly from "Download from Zoom" below.

Enter ID: 84424791541 after you install the Zoom app.

Download from Google Play

Download from Zoom

**Android Phone**



If Zoom app is installed, please click Join Meeting.

Join Meeting

First-time user, please download Zoom app from Apple App Store.

Enter ID: 844 2479 1541 after you install Zoom app.

Or join by iPhone one-tap (US Toll):

+19292056099,84424791541#

+13017158592,84424791541#

+13126266799,84424791541#

+16699006833,84424791541#

+12532158782,84424791541#

+13462487799,84424791541#

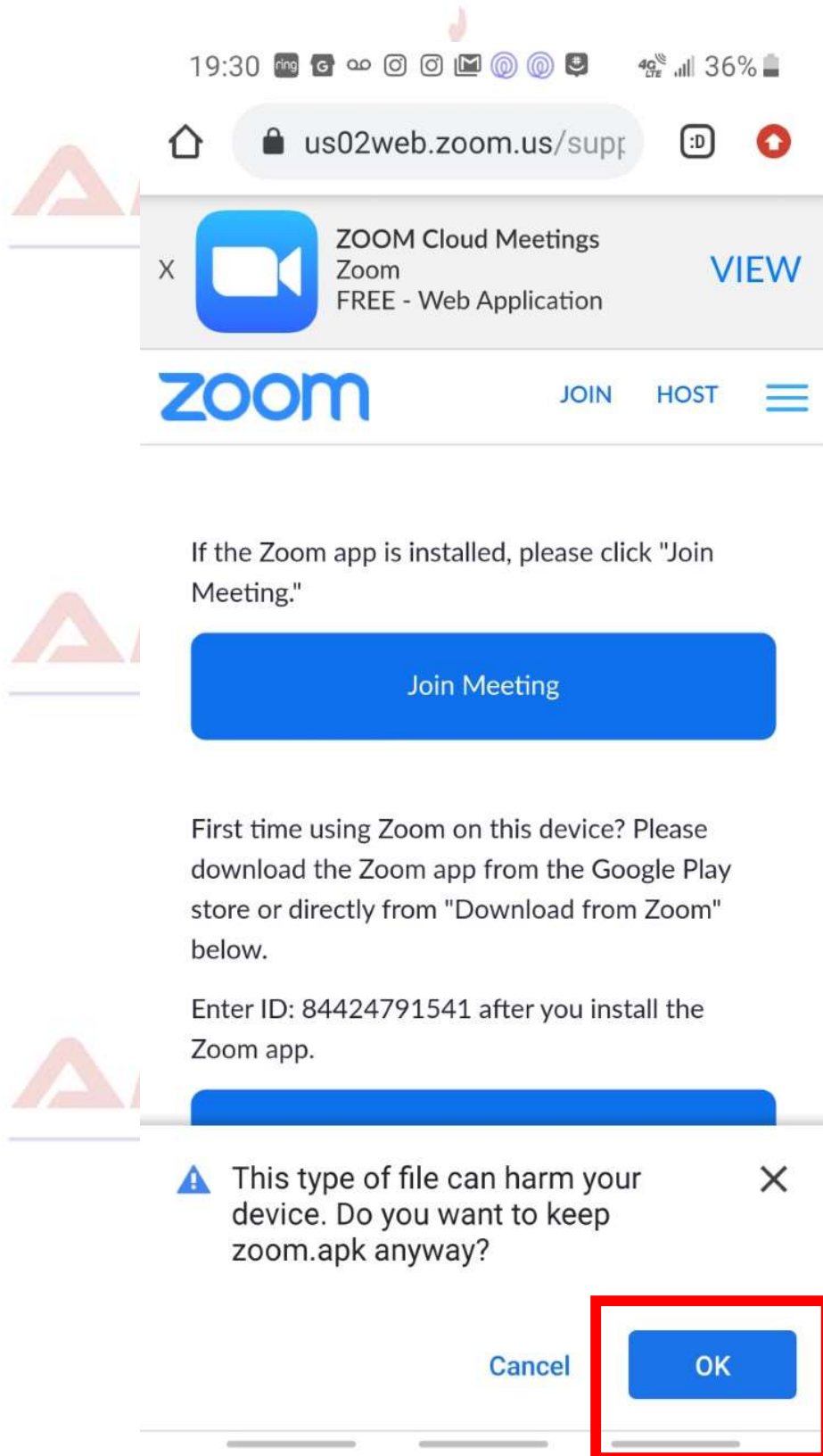
Download from AppStore

**Apple Phone**

***Check out the American Inspection Academy!***

## **Registering for Zoom CE Class on Phone**

**Step 4:** Depending on your phone's operating system, you will be prompted to download the file. Click "OK" to start download.



***Check out the [American Inspection Academy!](#)***

# **Registering for Zoom CE Class on Phone**

Your phone should start downloading the Zoom app.

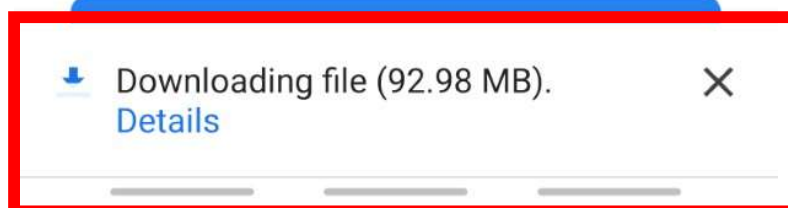
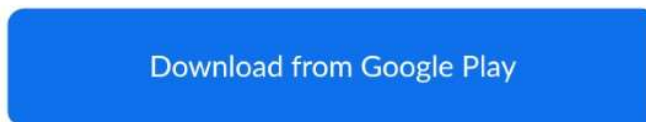


If the Zoom app is installed, please click "Join Meeting."



First time using Zoom on this device? Please download the Zoom app from the Google Play store or directly from "Download from Zoom" below.

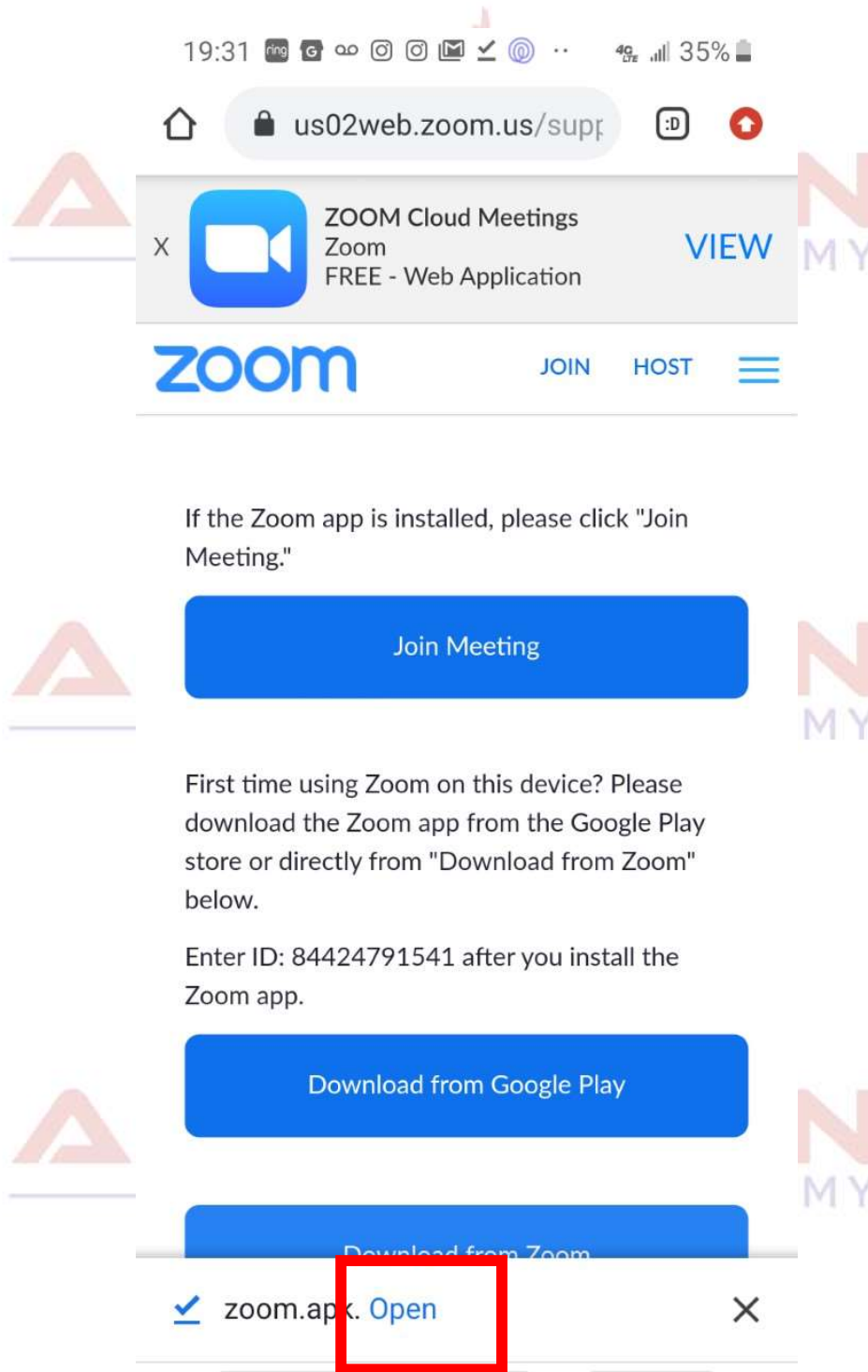
Enter ID: 84424791541 after you install the Zoom app.



***Check out the [American Inspection Academy!](#)***

## **Registering for Zoom CE Class on Phone**

**Step 5:** Once the file has been downloaded, you will be prompted to open it. Click "Open".



***Check out the [American Inspection Academy!](#)***

## **Registering for Zoom CE Class on Phone**

**Step 6:** Click "Install".

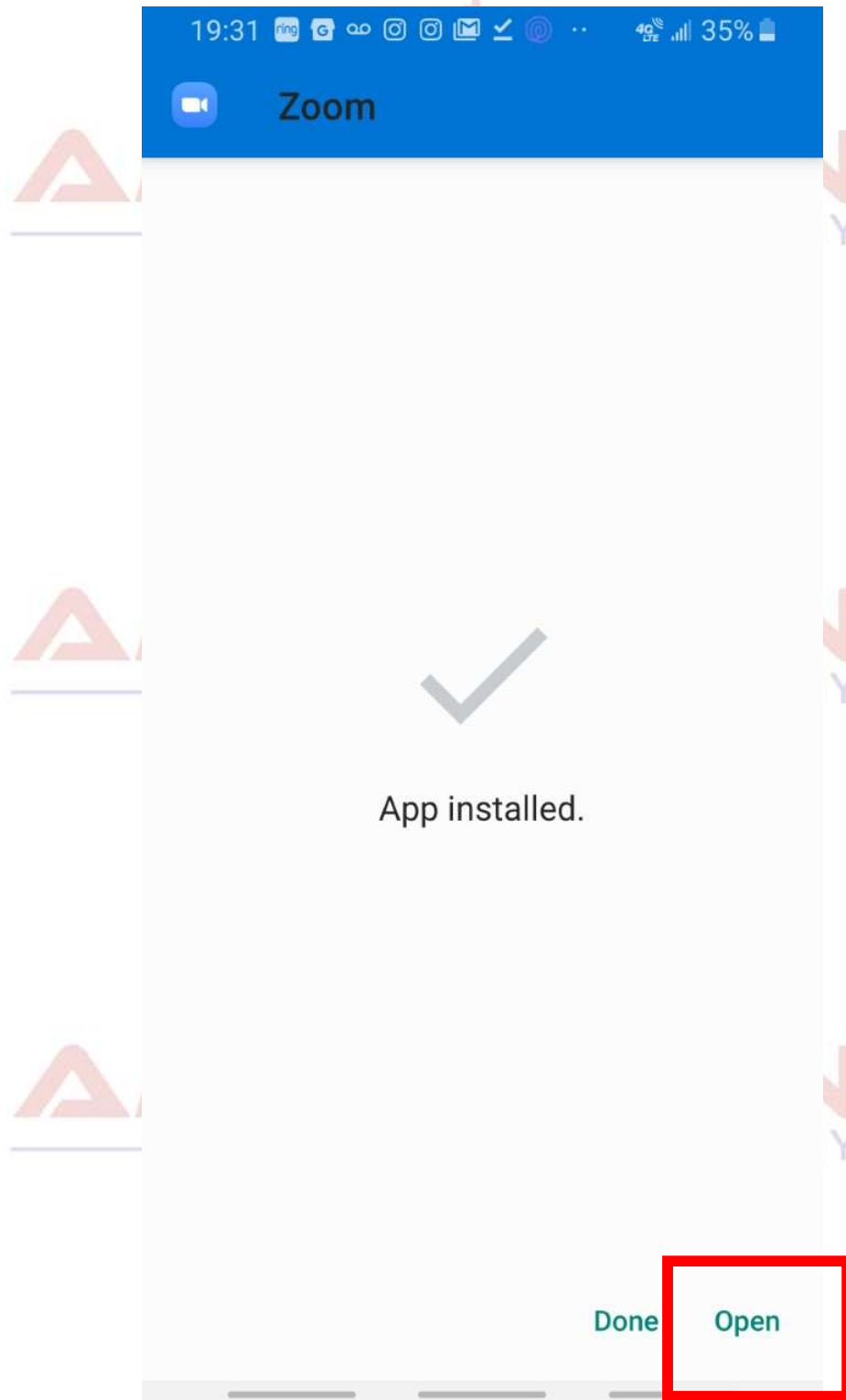


***Check out the [American Inspection Academy!](#)***



## **Registering for Zoom CE Class on Phone**

**Step 7:** Click “Open”.



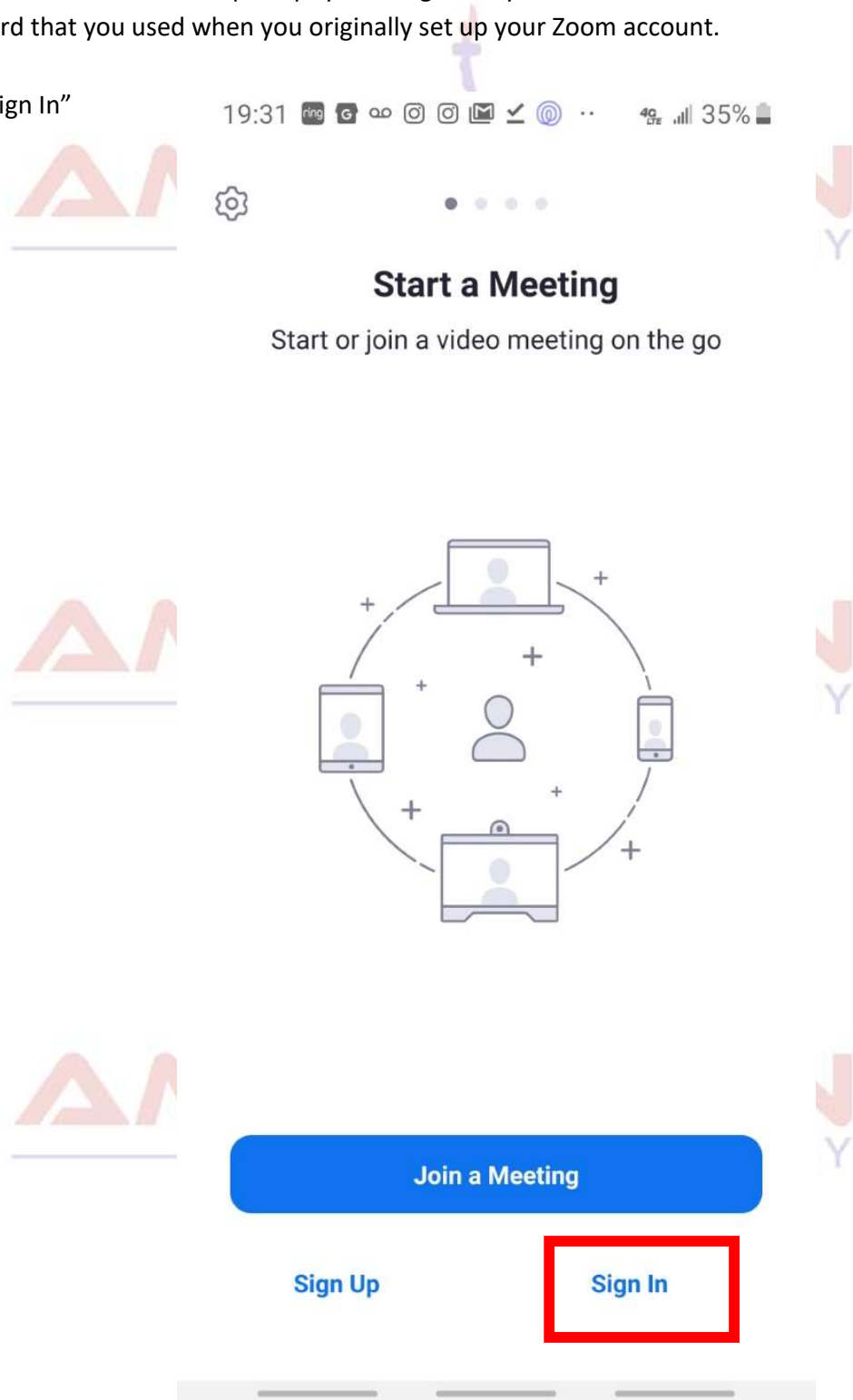
***Check out the [American Inspection Academy!](#)***



## **Registering for Zoom CE Class on Phone**

**Step 8:** The next screen will prompt you to sign into your Zoom account. Use the email and password that you used when you originally set up your Zoom account.

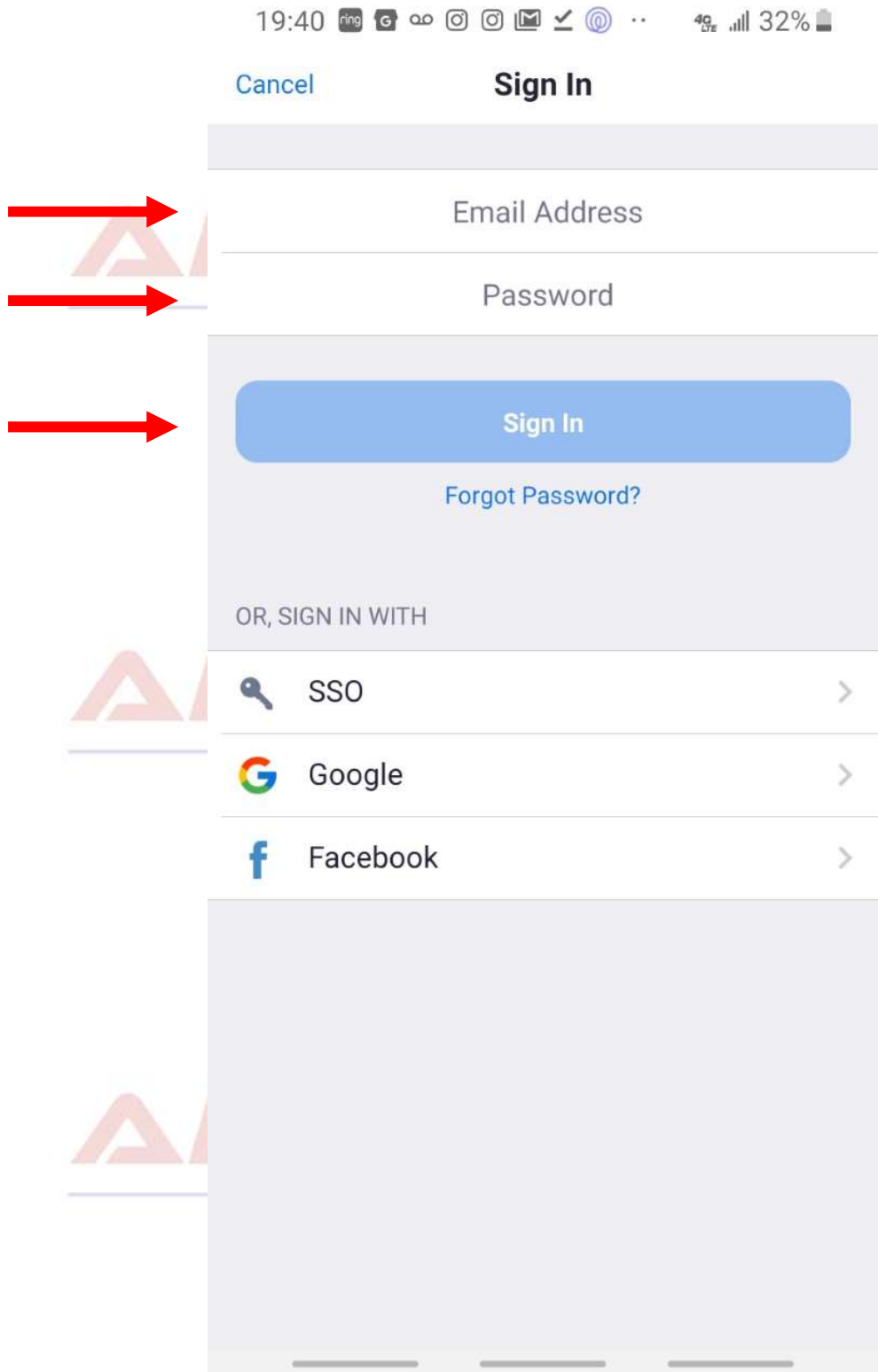
Click "Sign In"



***Check out the [American Inspection Academy!](#)***

## **Registering for Zoom CE Class on Phone**

Enter your email address and Zoom password and click “Sign In”.

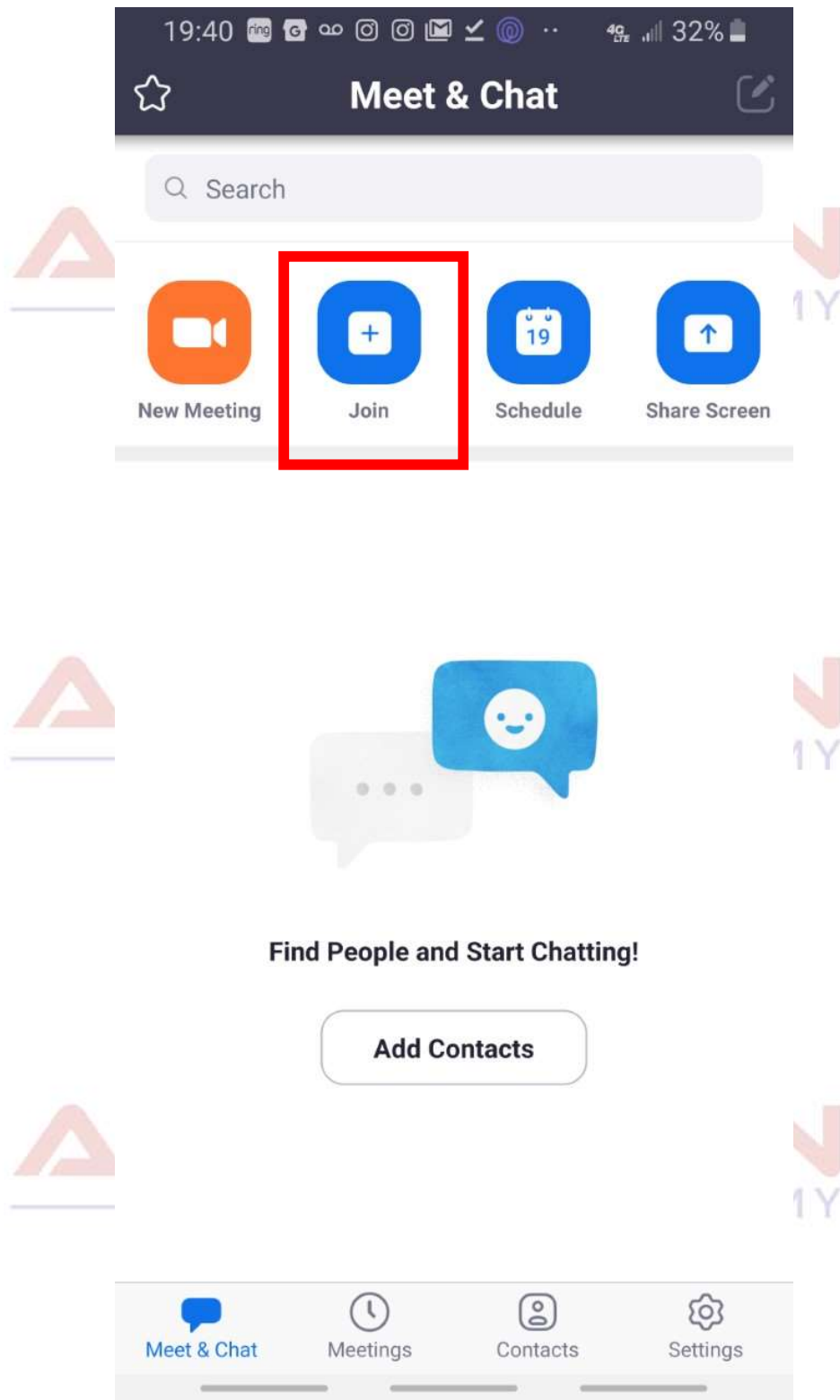


The screenshot shows the Zoom mobile app's "Sign In" screen. At the top, the status bar displays the time 19:40, various app icons, and a 32% battery level. The app interface has a "Cancel" button on the left and a "Sign In" title at the top. Below the title are two input fields: "Email Address" and "Password". A blue "Sign In" button is positioned below these fields, with a "Forgot Password?" link underneath it. At the bottom, there is a section titled "OR, SIGN IN WITH" followed by three options: "SSO", "Google", and "Facebook", each with a right-pointing chevron. Three red arrows are overlaid on the left side of the screen, pointing to the "Email Address" field, the "Password" field, and the "Sign In" button respectively.

***Check out the [American Inspection Academy!](#)***

## **Registering for Zoom CE Class on Phone**

**Step 9:** On the next screen, click the “Join” button.



***Check out the [American Inspection Academy!](#)***

## **Registering for Zoom CE Class on Phone**

**Step 10:** On the next screen, enter the meeting ID you copied from step 3 and click “Join Meeting”.

19:41 ring G ∞ Instagram Mail ✓ @ 4G LTE 32%

< **Join a Meeting**

Meeting ID

Join with a personal link name

Your name should appear here

**Join Meeting**

If you received an invitation link, tap on the link to join the meeting.

JOIN OPTIONS

Don't Connect To Audio ☐

Turn Off My Video ☐

1 2 3 ✕

4 5 6 Go

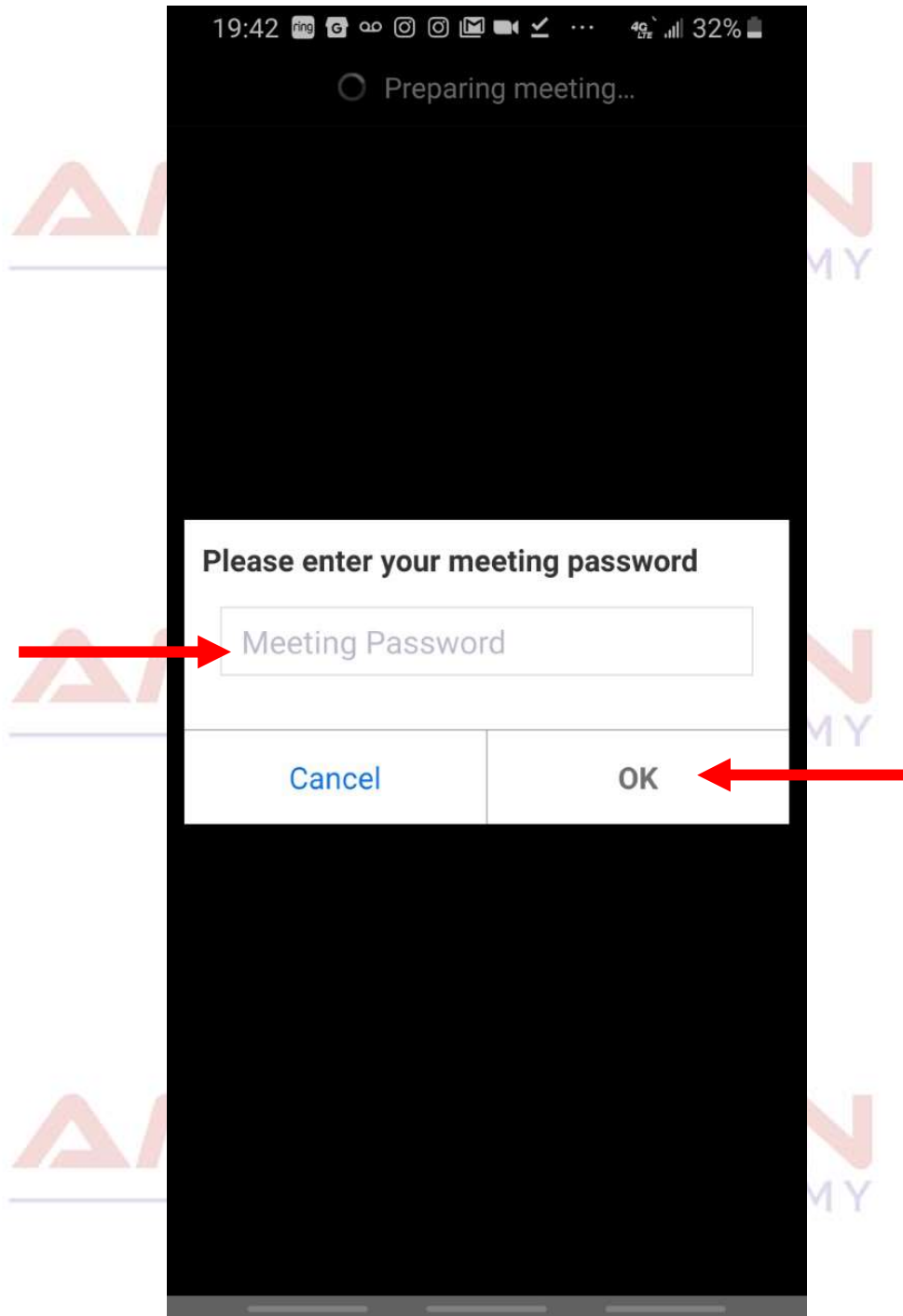
7 8 9 .-

0 ,

**Check out the [American Inspection Academy!](#)**

## **Registering for Zoom CE Class on Phone**

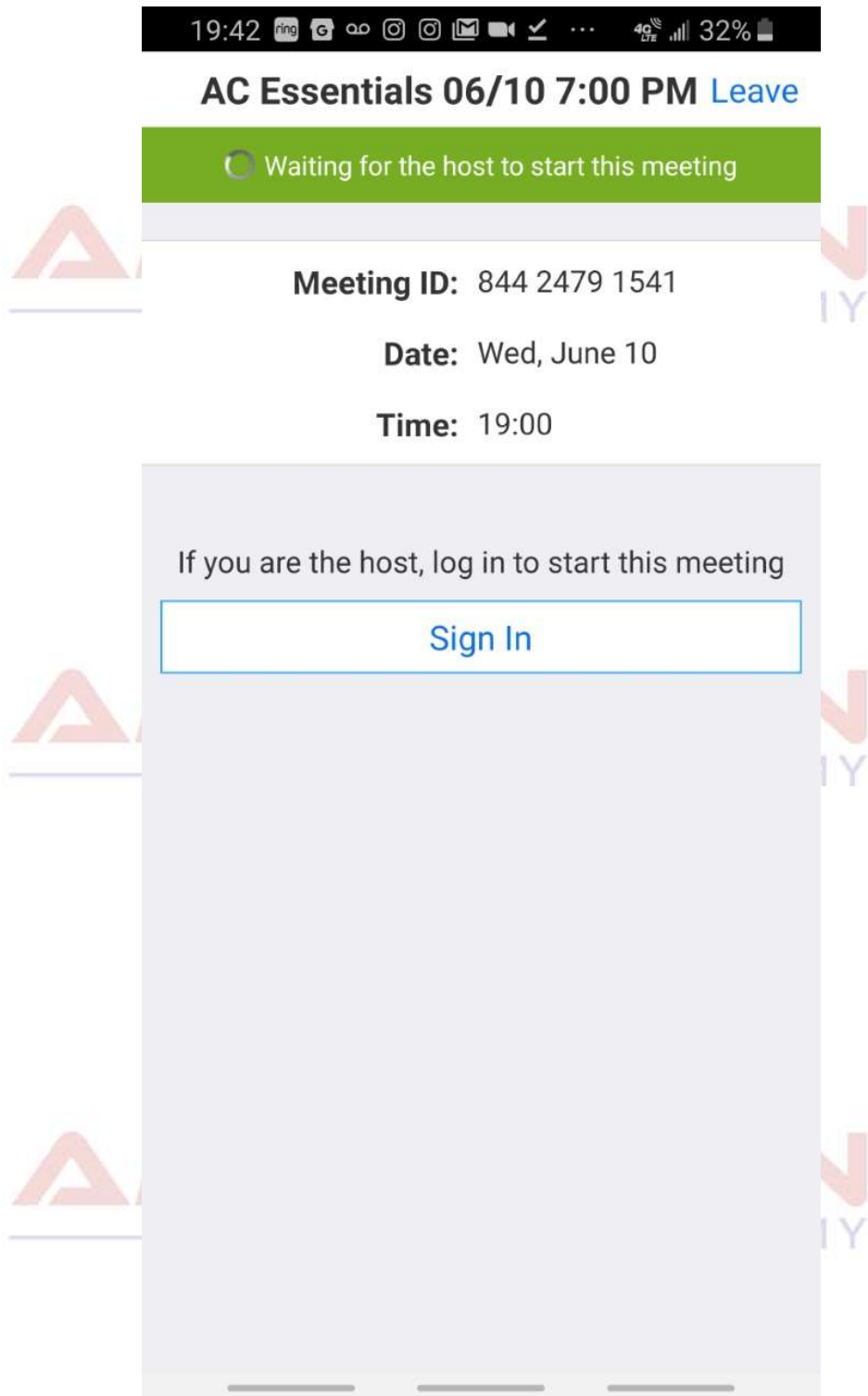
**Step 11:** On the next screen, you will be prompted to enter the meeting password you copied in step 1. Enter the password and click “OK”.



**Check out the [American Inspection Academy!](#)**

## **Registering for Zoom CE Class on Phone**

**Step 12:** The next screen should show you the start time and info about the upcoming meeting.



***Check out the [American Inspection Academy!](#)***

## **Registering for Zoom CE Class on Phone**

**Step 13:** Depending on your phone operating system and settings, the next time you click the email link to join the meeting, you may not have to go through each of these steps again, as the app may remember some of your information.



**PLEASE BE SURE THAT YOU COMPLETE THESE STEPS IN ADVANCE OF THE SCHEDULED MEETING. Once the meeting has started (15 minutes prior to the announced start time), I will not be able to offer any help to you with registering for the class. Please be sure to confirm that your account is set up and working before the class!**

Thanks, Joe



If you have any problems with the process, visit <https://support.zoom.us/hc/en-us> for more information.



See the next page for some tips on how to get the best experience possible when using Zoom meetings.

***Check out the [American Inspection Academy!](#)***



# **Registering for Zoom CE Class on Phone**

These are some tips to help make sure you have the best possible experience. Follow these recommendations to ensure a good quality CE class experience.

1. **Obtain a high-quality web camera if you're using a desktop.** For laptops, if your computer is less than 3 years old, the built-in camera (if it has one) should be adequate.
2. **Obtain a computer headset.** This will greatly reduce the chance for feedback and improve your voice quality for those who are communicating with you on the other side. [Headsets that connect via USB](#) are the best choice.
3. When possible, connect to the Internet with a physical cable connection, **not just Wi-Fi**. This will give you much greater speed and service.
4. A laptop or desktop is preferred over a smartphone or tablet, but smartphones and tablets can still be used.
5. **Don't attend the classes while outside.** Wind and background noise may make your device's microphone automatically adjust to compensate for the noise, and your voice may sound muffled when you speak.
6. Don't have several programs running while using Zoom. Close all unnecessary applications during your call so all processing power can be used to maximize the quality of your Zoom session.
7. Don't have several additional items using Wi-Fi while using Zoom. Shut off unnecessary equipment during your call so all your internet connection speed can be used to maximize the quality of your Zoom session.
8. Pay attention to your background. Too much light behind you will cause you to appear as a dark figure. Also, don't have anything behind you that may be distracting to those who are also watching the class.
9. To counteract back lighting, make sure you have a good source of light in front of you and behind the camera that you're using with your computer.
10. Pay attention to your attire. Don't wear stripes or anything too bright. Solid colors are best to reduce glare.
11. Avoid moving your head too much or "talking with your hands." Video over the internet is different than television, and too much movement can cause the video to look bad.

***Check out the [American Inspection Academy!](#)***